

# Draft Personnel Committee Minutes



**April 3, 2024, 10:30 a.m.**

ReGen Monterey is the public name of Monterey Regional Waste Management District

In Person: 14201 Del Monte Blvd, Salinas CA 93908 - Bales Board Room

Virtually: <https://us02web.zoom.us/j/83041005039> Meeting ID: 830-4100-5039

Teleconference Location: 2616 1st Avenue, Marina, CA 93933 (Director Root-Askew)

## **Committee Members Present**

Directors: Jerry Blackwelder, City of Sand City  
Wendy Root-Askew, County of Monterey

Absent: Karen Ferlito, City of Carmel-by-the-Sea

## **Staff Members Present:**

Felipe Melchor, General Manager  
Bob Rathie, Legal Counsel  
Helen Rodriguez, Director of Finance & Administration  
Jay Ramos, Director of Operations  
Berta Torres, Director of Human Resources  
Ida Gonzales, Executive Assistant/Board Clerk

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### **1. Call to Order**

- 2. Roll Call & Establishment of Quorum** Notice duly given and presence of a quorum established, the April 3, 2024 Personnel Committee Meeting of the Monterey Regional Waste Management District dba ReGen Monterey Board of Directors was called to order by Director Blackwelder at 10:30 a.m.

### **3. Public Communications**

There were no Public Comments.

### **4. Discussion / Action**

#### **4.1 General Manager Performance Review Process**

Berta Torres Director of Human Resources presented the General Manager Annual Performance Review Procedure. Discussion was held on the revisions to the current procedure. Staff will present the redline version of the procedure to the Board for approval at the next Board meeting.

### **5. General Manager Communications**

### **6. Discuss Future Agenda Items**

### **7. Closed Session**

### **9. Adjournment**

The meeting was adjourned at 10:45 a.m.

Next Meeting Date: May 1, 2024

#### **Physical Address**

14201 Del Monte Blvd.  
Salinas, CA 93908

#### **Mailing Address**

P.O. Box 1670  
Marina, CA 93933

#### **Phone / Fax**

831-384-5313 PHONE  
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*Let's not waste this.*